

MINUTES
South Carolina State Board of Funeral Service
Board Meeting

10:00 a.m., August 24, 2016
Synergy Business Park
110 Centerview Drive, Kingstree Building Room 108
Columbia, South Carolina

Wednesday, August 24, 2016

1. Meeting Called to Order

William B. Horton, Jr., President, of Kingstree, called the regular meeting of the South Carolina State Board of Funeral Service to order on August 24 2016 at 10:06 a.m. Other Board members present for the meeting included: Eddie Nelson, Vice President, of Blythewood; Michelle Cooper, of Moncks Corner; Wallace McKnight, Jr. of Andrews; Stephen R. Gantt, of Greenwood; Charvis K. Gray, of Piedmont; D'Michelle P. DuPre, of Chapin; S. Lee McMillan, Jr., of Myrtle Beach; and John L. Petty of Landrum.

Staff members participating in the meeting included: Mary League, Advice Counsel, Office of Advice Counsel; Tracey Perlman, Disciplinary Counsel, Office of Disciplinary Counsel; Amy Holleman, Administrator; Norma McAllister, Program Assistant; Sharon Cook, Investigator, Office of Investigations and Enforcement; Ernest Adams, Inspector, Office of Investigations and Enforcement; Buddy Poole, Inspector, Office of Investigations and Enforcement; and Roland Alston, Attorney, Office of Disciplinary Counsel.

Members of the public attending the meeting included: Jalair Leamon and Gaynell W. Tarrance of Laurens, SC; James Driggers of Sumter, SC; Justin Jones of South Carolina Department of Consumer Affairs (SCDCA); and Elizabeth Simmons, South Carolina Mortician Association.

A. Public Notice

Mr. Horton announced that public notice of this meeting was properly posted at the South Carolina State Board of Funeral Service office, Synergy Business Park, Kingstree Building, and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

B. Pledge of Allegiance

All present recited the Pledge of Allegiance.

2. Introduction of Board Members and Persons Attending the Meeting

The Board members, staff, and all other persons attending the meeting introduced themselves.

3. Approval of Excused Absences

Mr. Horton called for a motion to excuse Jeffrey K. Temples' absence from the August 18, 2016 meeting.

MOTION

Dr. DuPre made a motion to approve Mr. Temples' absence.

Mr. McMillan seconded the motion, which carried unanimously.

Jeffrey K. Temples and Sh' Kur Francis were not in attendance.

MOTION

Mr. Nelson made a motion to approve the absences.

Mr. McMillan seconded the motion, which carried unanimously.

Ms. Michelle Cooper arrived at 10:31 a.m.

4. Approval of Minutes for the July 18, 2016 board meeting

Mr. Horton called for a motion to approve the minutes from the July 18, 2016 board meeting.

MOTION

Mr. McMillan made a motion to approve the minutes as presented.

Mr. Gantt seconded the motion, which carried unanimously.

5. President's Remarks – Billy Horton

Mr. Horton welcomed everyone. He reminded the Board of the new member, Mr. Sh'Kur Francis, who was unable to be at the meeting today. Mr. Horton spoke of Mr. Mark O'Steen as being a valuable, level-headed member of the Board with a good mind and good input. Mr. Horton referred to him as a friend, commended him on his service as a Board member, and wished him continued success.

Mr. Horton stated the Board extends deepest sympathy to Mr. James "Jimmy" Adcock's children, family, friends, and his wife, Karen. Mr. Adcock, who recently passed away, served on the Board in 2000.

6. Administrator's Remarks – Amy Holleman

A. Financial report - The financials for the month of July 2016 was -\$323,510.13.

Ms. Holleman informed the Board, Ms. Michelle Bledsoe, IT Services Specialist, Department of Technology Services – Development, has worked diligently with Ms. Jeanie Rose to update and streamline the applications, making the total application process more efficient and faster. Ms. Holleman stated the student online application submission will launch next week and the individual online submission process will be forthcoming.

Ms. Holleman informed the Board that Ms. Jeanie Rose's role in updating the applications was incredibly valuable, providing essential information in updating the applications.

In regards to the 2016 renewals, Ms. Holleman informed the Board, 178 licenses have not been renewed, including, 53 Funeral Directors, 89 Funeral Directors and Embalmers, 3 Embalmers only and 32 Funeral Establishments.

7. Reports

A. Inspection Report – Ernest Adams

Mr. Adams informed the Board that he and Mr. Poole conducted 75 inspections from July 11, 2016 to August 17, 2016.

In response to the Board's inquiry regarding the common issues presented on inspections, Mr. Adams reported that common findings are continued discrepancies with the price range matching on the Outer Burial Container list and General Price List as well as the casket price listing and the general price listing. Mr. Adams informed the Board the Federal Trade Commission (FTC) does not require the establishments to use its outline; however, it does require that all information required by the FTC is provided on the list.

Mr. Adams noted that according to the FTC regulations the phrase "except in special cases" should be removed from the embalming disclosure statement.

Mr. Adams stated that within the next year FTC fines will increase in increments, beginning at \$16,000.00, increasing to \$40,000.00, and capping off at \$50,000.00.

B. Investigative Review Committee (IRC) Report – Sharon Cook, August 2, 2016

Ms. Cook requested the Board review and approve the IRC report and recommendations to dismiss case numbers 2015-12; 2016-21; 2016-26; 2016-27; 2016-28; 2016-29; 2016-41, and 2016-42 and send case numbers 2015-10 and 2016-37 forward for a formal complaint.

MOTION

Mr. Gray made a motion to approve the IRC recommendations, Mr. McMillan seconded, which carried unanimously.

C. Office of Investigations and Enforcement (OIE) Report – Sharon Cook

Ms. Cook stated that the Office of Investigations and Enforcement (OIE) currently has a total of 39 cases:

- 10 Active investigations
- 2 Do not open cases
- 12 Closed cases
- 8 Pending Board action
- 7 Pending IRC
- 52 Cases closed January 1, 2016 – August 2, 2016

The oldest active case is 152 days.

D. Office of Disciplinary (ODC) Counsel - Tracey Perlman

Ms. Perlman presented the Office of Disciplinary Counsel (ODC) report.

- 31 Open cases
- 16 Pending actions
- 10 Pending Hearings
- 4 Pending Final Orders
- 1 Pending CA/MOAs
- 6 Closed on or after July 7, 2016

Mr. Horton, thanked Mr. Perlman.

8. Approval of Consent Agreement (CA) – Tracey Perlman

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

1. Case No. OIE 2015-64

Ms. Perlman presented the Consent Agreement to the Board.

Mr. Frank E. Williams, License No.: FD.1417, (the “Respondent”) was licensed as a Funeral Director with the Board. The Respondent’s license was first issued on July 29, 1974. At all times relevant to this matter, Respondent was the Funeral Director of New Life Funeral Home Services, LLC in Bishopville, South Carolina and admits that Ms. Pamela Rufus (FD. 3518 APPR) was an apprentice under his supervision. Ms. Rufus’ apprentice license expired on December 19, 2013.

On or about June 8, 2015, the Complainant and her family went to the Funeral Home to make arrangements for her mother’s funeral. Ms. Rufus, on behalf of the Funeral Home, prepared the funeral arrangements with the Complainant and her family without a valid license.

The Respondent waives any further findings of fact with respect to this matter.

CONCLUSIONS OF LAW

1. Respondent admits that the conduct in this matter is in violation of **S.C. Code Ann. § 40-19-110(7)**, in that Respondent aided or abetted an unlicensed person to engage in the practice of funeral service.

THEREFORE, IT IS AGREED WITH RESPONDENT’S CONSENT THAT:

1. Respondent is hereby issued a public reprimand.
2. Respondent shall pay a civil penalty totaling Five Hundred Dollars (\$500.00) to the Board within thirty (30) days of the effective date of this Agreement. Said penalty shall not be deemed paid until received in full by the Board. Failure to pay the fine within thirty (30) days may result in the administrative suspension of the Respondent’s license until such time as the fine is paid in full.

MOTION

Mr. Nelson made a motion to approve the Consent Agreement
Mr. Gray seconded the motion, which carried unanimously.

2. Case No. OIE – 2015-66

Ms. Perlman presented the Consent Agreement to the Board.

Respondent Leon Joshua McDaniel’s license as Funeral Director Apprentice by the Board is currently inactive. However, Respondent was duly licensed at all times relevant to the matters set forth herein

Pursuant to **S.C. Code Ann. § 40-19-115**(1976, as amended). The Board has jurisdiction over Respondent and the subject matter contained herein.

Respondent stipulates and admits that:

- a. Respondent is a Funeral Director Apprentice at Jordan Funeral Home (License No.: FE.110 PAR) located at 108 Lee Street in Darlington, South Carolina. The Respondent's license was first issued on October 2, 2013.
- b. On or about July 1, 2015, Respondent submitted a Quarterly Reporting Form to the Board. On the report, the Respondent shows he embalmed several bodies, including mixing fluids, injecting fluids and the preparation of an autopsied body. A copy of the Quarterly Reporting form is contained herein and attached hereto as EXHIBIT #1.
- c. The Respondent had not previously submitted an application as an Apprentice Embalmer.
- d. On or about October 1, 2015, a complaint was filed against Respondent with the South Carolina Department of Labor, Licensing and Regulation ("LLR") stating that the Respondent was embalming without a proper license.
- e. On or about October 2, 2015, Respondent was issued a Cease and Desist Order regarding his engagement to work as an Embalmer. Respondent has since submitted an application to become an apprentice embalmer. Currently, both his license to practice as an apprentice embalmer and an apprentice funeral director are currently on inactive status.
- f. On or about November 18, 2015, Respondent submitted a reply with LLR stating that he was only observing the embalming process and not actively participating. A copy of the Respondent's reply is contained herein and attached hereto as EXHIBIT#2
- g. Additionally, Respondent's Quarterly Reporting form reflected that the Respondent was not working the thirty-five (35) hours apprentices were required to fulfill, by regulation.

CONCLUSIONS OF LAW

Respondent admits that the conduct in this matter is in violation of **S.C. Code Ann. § 40-19-30; S.C. Code Ann. § 40-1-110(1)(f); S.C. Code Ann. § 40-1-110(1)(c); S.C. Code Ann. § 40-1-110(1)(a)**.and Respondent admits that by way of **S.C. Code Ann. §40-19-110(14)** Respondent has violated **S.C. Code Ann. Regulations §57-01(D)**.

THEREFORE, IT IS AGREED, WITH RESPONDENT'S CONSENT, THAT:

1. Respondent's license shall be publicly reprimanded.
2. Respondent's license shall be placed in a probationary status for a period of **one (1) year** from the effective date of this Agreement.
3. Respondent shall pay a civil penalty of One-Thousand Five-Hundred Dollars (\$1,500.00). Respondent shall also pay an additional Five-Hundred Dollars (\$500.00) for the costs of the investigations, for a **total fine of Two-Thousand Dollars (\$2,000.00) to be paid to the Board within sixty (60) days** of the effective date of this Agreement Said fine is not deemed paid until received in full by the Board. Failure to pay the fine as ordered may result in a suspension of the referenced licenses until such time as the civil penalty is paid in full.

Ms. Perlman reiterated, the presented issue is that the Respondent submitted a quarterly report stating he had performed embalming duties and was working the weekly 35 hours. Ms. Perlman

stated the investigation, however found the Respondent was watching, not performing the embalming

Ms. Holleman informed the Board, the Respondent's only submitted one quarterly report, which covered the first quarter of 2015 (January 2015 –April 2015). However, the report was received on July 1, 2015. The report was disallowed because it was not submitted timely. Ms. Holleman stated the Respondent is currently in an inactive status.

Executive Session

MOTION

Mr. Nelson made a motion to go into Executive Session to receive legal advice.
Dr. DuPre seconded the motion, which carried unanimously.

Return to Public Session

MOTION

Mr. Nelson made a motion that the Board return to public session.
Mr. Gray seconded the motion, which carried unanimously.

Mr. Horton stated, for the record, that no votes were taken during executive session.

MOTION

Ms. Cooper made a motion to approve the Consent Agreement.
Dr. DuPre seconded the motion, which carried unanimously

3. Case No. OIE 2015-67

Ms. Perlman presented the Consent Agreement to the Board.

Respondent, Sherman L. Barno, is licensed by the Board as a Funeral Director and an Embalmer and was duly licensed at all times relevant to the matters set forth herein.

Pursuant to **S.C. Code Ann. § 40-19-115**(1976, as amended). The Board has jurisdiction over Respondent and the subject matter contained herein.

Respondent stipulates and admits that:

- a. Respondent is a Funeral Director and Embalmer at Jordan Funeral Home (License No.: FE.110 PAR) located at 108 Lee Street in Darlington, South Carolina. The Respondent's license was first issued on August 11, 1971. Respondent is the preceptor for a Funeral Director Apprentice, Leon Joshua Daniel (License No.: FD.3768 APPR).
- b. On or about July 1, 2015, Respondent's apprentice submitted a Quarterly Reporting form to the Board. On the report, the apprentice shows he embalmed several bodies, including mixing fluids, injecting fluids and the preparation of an autopsied body. The Respondent had not previously submitted an application as an Apprentice Embalmer, yet Respondent signed the form as the preceptor. A copy of the Quarterly Reporting form is contained herein and attached hereto as EXHIBIT#1.

- c. In addition to unlicensed practice, the form reflected that the apprentice was not working the thirty-five (35) hours apprentices were required to fulfill, by regulation.
- d. On or about October 1, 2015, a complaint was filed against Respondent with the South Carolina Department of Labor, Licensing and Regulation ("LLR") stating that the Respondent aided an unlicensed person to engage in the practice of funeral service - embalming.
- e. On or about October 29, 2015, Respondent submitted a response letter in regards to the complaint filed against the Respondent with LLR. A copy of the Respondent's response is contained herein and attached hereto as EXHIBIT #2.

CONCLUSIONS OF LAW

Respondent admits that the conduct in this matter is in violation of **S.C. Code Ann. § 40-19-110(7); S.C. Code Ann. § 40-19-110(15); S.C. Code Ann. § 40-1-110(1)(f); S.C. Code Ann. §40-1-110(1)(c); S.C. Code Ann. § 40-1-110(1)(a);** and that by way of **S.C. Code Ann. § 49-19-110(14)** Respondent has violated **S.C. Code Ann. Regulations § 57-01(D)**.

THEREFORE, IT IS AGREED, WITH RESPONDENT'S CONSENT, THAT:

1. Respondent's license shall be publicly reprimanded.
2. Respondent shall pay a civil penalty of One-Thousand Five-Hundred Dollars (\$1,500.00). Respondent shall also pay an additional Five-Hundred Dollars (\$500.00) for the costs of the investigations, for a total fine of Two-Thousand Dollars (\$2,000.00) to be paid to the Board within sixty (60) days of the effective date of this Agreement. Said fine is not deemed paid until received in full by the Board. Failure to pay the fine as ordered may result in a suspension of the referenced licenses until such time as the civil penalty is paid in full.

MOTION

Mr. Nelson made a motion to approve the Consent Agreement.
Mr. Gantt seconded the motion, which carried unanimously.

4. Case No. OIE 2015-69

Ms. Perlman presented the Consent Agreement to the Board.

Respondent, Raymond W. Jordan, is licensed by the Board as a Funeral Director and was duly licensed at all times relevant to the matters set forth herein.

Pursuant to **S.C. Code Ann. § 40-19-115**(1976, as amended). The Board has jurisdiction over Respondent and the subject matter contained herein.

Respondent stipulates and admits that:

- a. Respondent is a Funeral Director at Jordan Funeral Home {License No.: FE.110 PAR) located at 108 Lee Street in Darlington, South Carolina. The Respondent's license was first issued on July 13, 1988. Respondent is the supervisor for a

Funeral Director Apprentice, Leon Joshua Daniel (License No.: FD.3768 APPR) and his preceptor, Sherman L. Barno {License No.: FDE.1306 DUAL).

- b. On July 1, 2015, the apprentice submitted a Quarterly Reporting Form towards his apprenticeship to the Board. On the report, the apprentice shows he embalmed several bodies, including mixing fluids, injecting fluids and the preparation of an autopsied body. The apprentice had not previously submitted an application as an Embalmer Apprentice, yet the preceptor signed the form as the preceptor.
- c. In addition to unlicensed practice, the form reflected that the apprentice was not working the thirty-five (35) hours apprentices were requires to fulfill, by regulation.
- d. On or about October 1, 2015, a complaint was filed against Respondent with the South Carolina Department of Labor, Licensing and Regulation ("LLR") stating that the Respondent aided an unlicensed person to engage in the practice of funeral service - embalming.
- e. On or about October 29, 2015, Respondent submitted a response letter in regards to the complaint filed against the Respondent with LLR.

CONCLUSIONS OF LAW

Respondent admits that the conduct in this matter is in violation of **S.C. Code Ann. § 40-19-110(7); S.C. Code Ann. § 40-19-110(15); S.C. Code Ann. § 40-1-110(1)(c); S.C. Code Ann. § 40-1-110(1)(a)** and by way of **S.C. Code Ann. § 49-19-110(14)**, Respondent has violated **S.C. Code Ann. Regulations § 57-01(D)**.

THEREFORE, IT IS AGREED, WITH RESPONDENT'S CONSENT, THAT:

1. Respondent's license shall be publicly reprimanded.
2. Respondent shall pay a civil penalty of One-Thousand Five-Hundred Dollars (\$1,500.00). Respondent shall also pay an additional Five-Hundred Dollars (\$500.00) for the costs of the investigations, for a total fine of Two-Thousand Dollars (\$2,000.00) to be paid to the Board within sixty (60) days of the effective date of this Agreement. Said fine is not deemed paid until received in full by the Board. Failure to pay the fine as ordered may result in a suspension of the referenced licenses until such time as the civil penalty is paid in full.

Executive Session

MOTION

Ms. Cooper made a motion to go into Executive Session to receive legal advice.
Mr. Gray seconded the motion, which carried unanimously.

Return to Public Session

MOTION

Mr. McMillan made a motion that the Board return to public session.
Mr. McKnight seconded the motion, which carried unanimously.

Mr. Horton stated, for the record, that no votes were taken during executive session.

MOTION

Ms. Cooper made a motion that the Board rejects the current Consent Agreement and moved that one (1) year probationary period be made a part of the agreement. Mr. Gray seconded the motion, which carried unanimously.

5. Case No. OIE 2016-16

Ms. Perlman presented the Consent Agreement to the Board.

Respondent is licensed by the Board as a Funeral Establishment (Crematory) and was duly licensed at all times relevant to the matters set forth

Pursuant to **S.C. Code Ann. § 40-19-115**(1976, as amended). The Board has jurisdiction over Respondent and the subject matter contained herein.

Respondent stipulates and admits that:

- a. Respondent is a branch by Trezevant Funeral Home (License No. FE.103 PAR) located at 5716 Koon Road in Columbia, South Carolina and managed by Funeral Director Aureilo Dupriest Givens {License No.: FD.3233}. At the time of the matters contained herein, Respondent was managed by Van Watson (License No.: FDE.1781). The Respondent is a grandfathered entity, with the current license effective from June 27, 2014 to June 30, 2016.
- b. On March 13, 2016, an advertisement was published in the newspaper, suggesting that the Respondent was managed by Bruce A. Trezevant (License No.: FD.3711 APPR), who is currently a licensed funeral director apprentice. The apprentice cannot lead a funeral or make any arrangements without the licensed director on site. The advertisement failed to reflect those who were duly licensed by the Board as both a Cremator and a Funeral Director

CONCLUSIONS OF LAW

Respondent admits that the conduct in this matter is in violation of S.C. Code Ann. § 40-19-10(2) and S.C. Code Ann. § 40-1-110(1)(c).

THEREFORE, IT IS AGREED, WITH RESPONDENT'S CONSENT, THAT:

1. Respondent's license shall be publicly reprimanded.
2. Respondent shall pay a civil penalty of Five Hundred Dollars (\$500.00) to the Board within sixty (60) days of the effective date of this Agreement. Respondent shall also pay an additional Five Hundred Dollars (\$500.00) for the costs of the investigations, for a total fine of One Thousand Dollars {\$1,000.00) to be paid within 60 days. Said fine is not deemed paid until received in full by the Board. Failure to pay the fine as ordered may result in a suspension of the referenced licenses until such time as the civil penalty is paid in full.

Executive Session

MOTION

Mr. Nelson made a motion to go into Executive Session to receive legal advice.

Mr. McMillan seconded the motion, which carried unanimously.

Return to Public Session

MOTION

Mr. Nelson made a motion that the Board return to public session.
Mr. Cooper seconded the motion, which carried unanimously.

Mr. Horton stated, for the record, that no votes were taken during executive session.

MOTION

Mr. Nelson made a motion to approve the Consent Agreement.
Dr. DuPre seconded the motion, which carried unanimously.

New Business

Application Hearings

9. New Facility/Change of Ownership

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

1. Perry & Family Funeral Services of Laurens County – Gaynell Workman Tarrance

Mr. Jalair Leamon, owner, and Ms. Gaynell W. Tarrance, proposed manager, were present on behalf of the Funeral Home.

Mr. Gray recused himself. The Chairman asked both Mr. Leamon and Ms. Tarrance if they knew of any reason that a board member should recuse him or herself from this matter. Both said that they did not.

Ms. Tarrance informed the Board the counsel for the applicants was supposed to be present, but he was not. Mr. Leamon and Ms. Tarrance asked to postpone the application hearing in order for their legal counsel to be present.

The application hearing was continued.

Mr. Horton, called for a motion to change the agenda, moving item 11 next.

MOTION

Mr. McMillan made a motion to change the agenda, moving item 11 next.
Mr. Nelson, seconded the motion, which carried unanimously.

10. Acceptance of Missing Quarterly Report

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Mr. James M. Driggers was present.

Ms. Holleman informed the Board that Mr. Driggers has completed his apprenticeship except for the report in question, which covered October, November, and December 2015. Ms. Holleman stated that Mr. Driggers, when asked, produced the missing report within minutes, faxing the report to staff. Ms. Holleman informed the Board this was the only late/missing report and that all of his previous reports were submitted timely.

Mr. Driggers addressed the Board and confirmed he was able to produce the missing/late report within minutes. He stated the report might have gotten lost in the mail, unsure of the reason the report was not received by staff.

MOTION

Ms. Cooper made a motion the missing/late quarterly report be accepted.
Dr. DuPre seconded the motion, which carried unanimously.

11. New Facility – Extension Request

This proceeding was recorded by a court reporter in order to produce a verbatim transcript should one be necessary.

Mr. Gray returned to the meeting.

The Board granted Ms. Holleman permission to present the extension request for Harris Nadeau Mortuary.

Ms. Holleman stated the construction is near completion; however, the last inspector required the funeral home to install fire rated doors throughout the facility, which have been ordered and are awaiting the arrival for installation. Ms. Holleman informed the Board the facility will need to pave the parking lot and receive a certificate of occupancy.

MOTION

Ms. Cooper made a motion to grant a 90 day extension
Mr. McKnight seconded the motion, which carried unanimously.

12. Discussion: Statewide Criminal Background Check Timeline

The Board discussed the statewide criminal background checks with the timeline varying from 5 to 10 years. The Board made reference to an FBI check, which would be more informative. Ms. Holleman informed the Board the FBI check will require a change in statute. Ms. League concurred with Ms. Holleman.

The Board, after much discussion, agreed that an applicant must submit criminal background checks for all states in which he/she has lived during the ten (10) years immediately preceding the application for licensure for the Board. .

MOTION

Mr. Gray made a motion that the applicant must submitted a background check from the state(s) of residence covering the past 10 years.

Mr. McMillan seconded the motion, which carried unanimously.

13. Consent Agreement Parameter for Continued Practice after License Expiration

With previous renewals, after September 1, all individuals and facilities who wished to renew must submit, in addition to the licensing fee and late fee, either an affidavit swearing that they had not practiced/been open since the date their licenses lapsed or enter into a consent agreement with a \$500 fine for unlicensed practice if they practiced/were open after the date their licenses lapsed.

Ms. Holleman cited the renewal statutes 40-19-230(d)(e) and S.C. regulations 57-09(e).

The Board decided the Consent Agreement parameters for continued practice after license has expired will remain the same except for the date change of August 1.

MOTION

Mr. Gray made a motion that the staff continue to adopt the previous practice with the the change of date being, August 1, 2016.

Mr. Nelson seconded the motion, which carried unanimously.

14. Elections

Chairman Horton informed the Board it has been a long standing tradition/practice that the Vice President will serve in the President capacity when the President's term has expired. These positions alternate between members of the Funeral Director Association and the Morticians Association. A majority vote is required for each office.

MOTION

Mr. McMillian made a motion to elect Charvis Kejuan Gray as the Secretary/Treasurer

Ms. Cooper seconded the motion, which carried unanimously.

MOTION

Mr. McMillan made a motion to elect Jeffrey K. Temples as Vice President.

Mr. Nelson seconded the motion, which carried unanimously.

MOTION

Mr. Gray made a motion to elect Eddie J. Nelson as the President.

Ms. Cooper seconded the motion, which carried unanimously.

15. Public Comments (no votes taken)

There were no public comments

14. Adjournment

MOTION

Mr. Nelson made a motion to adjourn the meeting.

Mr. Temples seconded the motion, which carried unanimously.

After ensuring there being no further business to discuss, Mr. Horton adjourned the August 24, 2016, meeting for the South Carolina Board of Funeral Service at 12:25p.m.

Mr. Horton thanked everyone for their support during his tenure as the Board Chairperson.

The next meeting of the SC Board of Funeral Service is scheduled for September 15, 2016 at 10:00a.m. at Synergy Business Park, 110 Centerview Drive, Kingstree building, Room 108, Columbia, South Carolina.